

# November 2020 non-exam assessment (NEA) centre declaration form

If you are entering candidates for GCSE English Language in the November 2020 exam series who are not carrying forward their spoken language endorsement from a previous attempt then your head of centre must sign the declaration below.

The completed form must be emailed to [NEAdeclaration@aqa.org.uk](mailto:NEAdeclaration@aqa.org.uk) by 5 November 2020 at the latest. Failure to complete the declaration may lead to a malpractice investigation.

Centre number

Centre name

\_\_\_\_\_

## GCSE English Language (8700)

For candidates entered through our centre for GCSE English Language who are **not** carrying forward their spoken language endorsement from a previous attempt, I confirm that:

- every reasonable step has been made to ensure that all our candidates have had an opportunity for an assessment of the Spoken Language endorsement to be made. The assessments that have been provided to AQA accurately reflect the achievements of the candidates and we have kept stored internal records to support them.

Where more than one teacher/assessor has been involved in marking the work:

- all of the teachers/assessors involved have been standardised to ensure that all our candidates have been judged against the same standards
- the sample of recordings submitted for verification covers a range of assessors within our centre.

### To be completed by the head of centre

Full name \_\_\_\_\_

Email address \_\_\_\_\_

Signature.

Date \_\_\_\_\_

To see how we comply with the General Data Protection Regulation 2016 and Data Protection Act 2018 please see our Privacy Notice at [aqa.org.uk/about-us/privacy-notice](http://aqa.org.uk/about-us/privacy-notice)