

# 2024 non-exam assessment, fieldwork and live performance centre declaration form (version 3)

If you are entering candidates for any of the subjects listed on this form in June 2024, then your head of centre must sign the declaration on this form. The completed form must be emailed to [NEAdeclaration@aqa.org.uk](mailto:NEAdeclaration@aqa.org.uk) by 15 May 2024 at the latest. Failure to complete the declaration may lead to a malpractice investigation.

Centre number

Centre name

## GCSE, AS level, A-level and Project qualifications

I can confirm that all NEA and live performance work has been checked to ensure that it is age appropriate and does not raise any safeguarding concerns.

## GCSE English Language (8700)

For candidates entered through our centre for GCSE English Language who are **not** carrying forward their spoken language endorsement from a previous attempt, I confirm that:

- every reasonable step has been made to ensure that all our candidates have had an opportunity for an assessment of the Spoken Language endorsement to be made. The assessments that have been provided to AQA accurately reflect the achievements of the candidates and we have kept stored internal records to support them.

Where more than one teacher/assessor has been involved in marking the work:

- all of the teachers/assessors involved have been standardised to ensure that all our candidates have been judged against the same standards
- the sample of recordings submitted for verification covers a range of assessors within our centre.

## GCSE Biology (8461) Chemistry (8462) Physics (8463) and Combined Science Synergy (8465) and Trilogy (8464)

For candidates entered through our centre for GCSE science, I confirm that every reasonable step has been taken to ensure that:

- each candidate has had an opportunity to complete the required practical activities listed in the specification
- each candidate has kept a contemporaneous record of their work and the knowledge, skills and understanding that they have derived from completion of the practical work.

## GCSE Geography (8035)

### Fieldwork occasion 1

Date \_\_\_\_\_

Location \_\_\_\_\_

Number of candidates \_\_\_\_\_

Type of environment  
(physical/human) \_\_\_\_\_

Theme(s)/issues(s)/  
question(s) investigated \_\_\_\_\_

Link to specification  
content \_\_\_\_\_

### Fieldwork occasion 2

Date \_\_\_\_\_

Location \_\_\_\_\_

Number of candidates \_\_\_\_\_

Type of environment  
(physical/human) \_\_\_\_\_

Theme(s)/issues(s)/  
question(s) investigated \_\_\_\_\_

Link to specification  
content \_\_\_\_\_

- I confirm that the fieldwork occasions recorded above have been carried out in accordance with AQA GCSE Geography (8035) fieldwork requirements and that all candidates entered through our centre have had the opportunity to attend.

## GCSE Citizenship Studies (8100)

Number of candidates  
participating \_\_\_\_\_

For candidates entered through our centre for GCSE Citizenship Studies, I confirm that:

- every reasonable step has been made to ensure that all our candidates have undertaken citizenship action in line with the specification (section 3.5.2)
- All necessary safeguarding measures have been implemented to promote safety to all our candidates throughout this investigation.

## GCSE and A-level Drama (8261, 7262)

For candidates entered through our centre for GCSE and A-level Drama, I confirm that every reasonable step has been taken to ensure that:

- each candidate has had the opportunity to experience a live professional or amateur performance (excluding peer performances) where they are a member of the audience in the same performance space as the performers.

## A-level Biology (7402) Chemistry (7405) and Physics (7408)

For candidates entered through our centre for A-level Biology, Chemistry and/or Physics who are **not** carrying forward their practical skills endorsement from a previous attempt, I confirm that:

- all candidates have had the opportunity to carry out the required practical activities set out in section 8.2 of each specification
- all candidates have been assessed against the Common Practical Assessment Criteria (CPAC) as detailed in section 8.4.2 of each specification
- only candidates who have met **both** of the following requirements have been awarded a Pass for the endorsement at the end of the course
- carried out a minimum of 12 practical activities, and have consistently and routinely demonstrated the required standard across all of the CPAC criteria
- been judged competent with respect to all the specific apparatus and techniques (5c) (as well as all the practical skills (5b)) set out in the subject content
- each candidate has kept a contemporaneous record of their work and the knowledge, skills and understanding that they have derived from completion of the practical work.

## A-level Environmental Science (7447)

For candidates entered through our centre for A-level Environmental Science, I confirm that every reasonable step has been taken to ensure that:

- each candidate has had the opportunity to have first-hand experience of the methodologies and practical sampling techniques listed in the specification
- each candidate has had the opportunity to undertake four days of environmental science fieldwork or two days of environmental science fieldwork plus twelve laboratory-based activities.

## AS Geography (7036)

For candidates entered through our centre for AS level Geography, I confirm that:

- every reasonable step has been made to ensure that all our candidates have had an opportunity to undertake two days of geographical fieldwork in relation to processes in both physical and human geography.

## A-level Geography (7037)

For candidates entered through our centre for A-level Geography, I confirm that:

- every reasonable step has been made to ensure that all our candidates have had an opportunity to undertake four days of geographical fieldwork in relation to processes in both physical and human geography
- all our candidates have met the requirements of the non-examined assessment (NEA), including the completion of the candidate record form.

### To be completed by the head of centre

Full name \_\_\_\_\_

Email address \_\_\_\_\_

Signature.

Date \_\_\_\_\_

**Any comments**