

## Request for early dispatch of certificates

## Summer 2024 exam series

For early speech day or prize giving events, you can request that your certificates are dispatched earlier to arrive at your school or college from Monday 09 September 2024.

## Make your request

- Please complete our form <a href="https://forms.office.com/e/2Hn80trApS">https://forms.office.com/e/2Hn80trApS</a>
- Requests will be confirmed by return email within two working days.
- The earliest date for certificates to arrive is Monday 09 September 2024 and requests submitted for a date earlier than this will automatically be changed to Monday 09 September 2024.
- Requests can be submitted from 06 May 2024 to 23 August 2024.

## Important information

- All certificates for all candidates and qualification types will be printed and dispatched for the exam series you select.
- Requests cannot be made for specific candidates or qualification types.
- Requests must be submitted by the centre or college Head, Principal or Exams Officer.
- If you make an error in your request, please contact us at <a href="mailto:CentreCertificates@aqa.org.uk">CentreCertificates@aqa.org.uk</a> and do not submit an additional request.
- If any of the details you receive on the certificates are incorrect then please review our Correct a certificate guidance.

If you are unsure of which exam series to select, please see the qualification types listed below:

Exam Series	Qualification Types
6A24	AS and A-level
	AQA Level 3 Certificate
	Functional Skills Levels 1 and 2
	Level 3 Extended Project
	Applied General

Exam Series	Qualification Types
6G24	GCSE
	ELC
	FCSE
	Level 1 and Level 2 Projects
	AQA Level 2 Certificate