Preparing to Teach Biology – My Action Plan

Task	Resources/ support required	How long it will take	When	Done?
Become familiar with the new specification				
Update my biology knowledge on any topic areas not taught before				
Plan SOL / become familiar with AQA SOL				
Plan 'route way'				
Read through the SAMs				
Share information about required practical activities with technicians				
Decide which practical activities to do in additional to the 12 required ones				
Order any additional equipment required for the 12 practical activities				
Devise a tracking system for the practical endorsement				
Plan how students will keep a record of their practical work				
Consider buying new text books				
Disseminate information to my department				