|  |  |
| --- | --- |
| **Review of the event**  Comment on each of the following in your Review | |
| **The purpose of the event** |  |
| **Key objectives** |  |
| **Outcomes of the event** |  |
| **Extent risk was minimised** |  |
| **Event success (did the event achieve its primary purpose)?** |  |

|  |  |
| --- | --- |
| **Review of the event – Analysis of team issues** | |
| **Examples of contributions from the team**  (Team roles & responsibilities; use of teamwork) | **Analysis - how this contributed to the overall success of the event** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |