



**Surname** \_\_\_\_\_

**Other Names** \_\_\_\_\_

**Centre Number** \_\_\_\_\_

**Candidate Number** \_\_\_\_\_

**Candidate Signature** \_\_\_\_\_

**I declare this is my own work.**

**Functional Skills Level 1**

**ENGLISH**

**Paper 2 Writing**

**8720W**

**Time allowed: 1 hour**

**At the top of the page, write your surname and other names, your centre number, your candidate number and add your signature.**

**[Turn over]**



**For this paper you will need no other materials.**

- **You MUST NOT have access to a dictionary or any other spelling or grammar aid.**

## **INSTRUCTIONS**

- **Use black ink or black ball-point pen.**
- **Answer BOTH questions.**
- **You must answer the questions in the spaces provided.**
- **Do not write on blank pages.**
- **If you need extra space for your answer(s), use the lined pages at the end of this book. Write the question number against your answer(s).**
- **Do all rough work in this answer book.**
- **Cross through any work you do not want to be marked.**



## **INFORMATION**

- **The marks for questions are shown in brackets.**
- **The maximum mark for this paper is 27.**
- **You are reminded of the need for good English and clear presentation in your answers.**

## **ADVICE**

**You are advised to spend 20 minutes on QUESTION 1 and 40 minutes on QUESTION 2.**

**DO NOT TURN OVER UNTIL TOLD TO DO SO**



**Answer BOTH questions.**

**Answer the questions in the spaces provided.**

**0 1**

**You read the following chat in one of your social media groups:**

**Samira U:**

**We need to meet up.**

**11.36**

**Andi S:**

**Yeah, we could go to town, or to the park. Make a day of it.**

**11.37**

**Jim T:**

**D'you mean like a picnic or something?**

**11.39**



**Samira U:**

**Why don't we all post something and choose the best one... so just ideas and instructions about what we should do for the day out. [Emoji with smiley face and sunglasses]**

**11.41**

**Write some ideas for the day out to post in the chat.**

**Your post should:**

- **say where you should all go and why**
- **give some instructions on what arrangements to make**
- **give some instructions on what to bring along**
- **be approximately 80 to 120 words.**

**[Turn over]**



**Remember to:**

- **plan your answer**
- **use correct spelling, punctuation and grammar**
- **write clearly and effectively.**

**[6 marks]**

**[+ 3 marks for SPaG]**

**Plan your answer here:**

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0	2
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**The following advertisement appeared in your local newspaper.**

## **Do You Want To Work With Us?**

**We want volunteers for our community group. It's all about helping Bramby to grow and do well. Don't worry about skills and experience as we will provide training.**

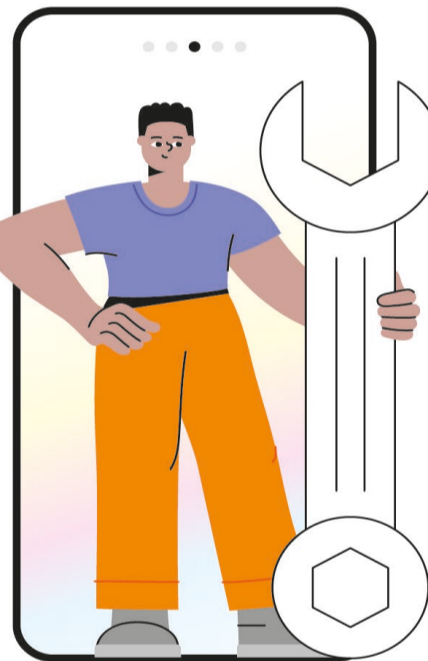
**We have vacancies in childcare, woodwork, electrical work, computers, art, music, home decorating, dressmaking and loads of other activities. If it's not there, just tell us what you'd like to do.**

**If you want to apply, send us some information about yourself. Tell us what you would like to do and why you want to be involved.**



# Bramby Community World

## Helping the community to grow.



**Email your application to us at:  
[sally.jobs@brambycomm.co.uk](mailto:sally.jobs@brambycomm.co.uk)**

**[Turn over]**



**You want to apply to work with Bramby Community World.**

**Write your email application to [sally.jobs@brambycomm.co.uk](mailto:sally.jobs@brambycomm.co.uk).**

**Your email should:**

- **provide information about yourself**
- **explain what you would like to do at Bramby Community World**
- **explain why you want to work for Bramby Community World.**

**Remember to:**

- **plan your answer**
- **use correct spelling, punctuation and grammar**
- **write accurately in sentences and paragraphs.**

**[9 marks]**

**[+ 9 marks for SPaG]**



















**BLANK PAGE**

For Examiner's Use	
Question	Mark
1	
2	
<b>TOTAL</b>	

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**IB/M/CD/Jan22/8720W/E2**