



**Surname** \_\_\_\_\_

**Other Names** \_\_\_\_\_

**Centre Number** \_\_\_\_\_

**Candidate Number** \_\_\_\_\_

**Candidate Signature** \_\_\_\_\_

**I declare this is my own work.**

## **Functional Skills Level 2**

### **ENGLISH**

**Paper 2 Writing**

**8725W**

**Time allowed: 1 hour**

**At the top of the page, write your surname and other names, your centre number, your candidate number and add your signature.**

**[Turn over]**



**For this paper you will need no other materials.**

- **You MUST NOT have access to a dictionary or any other spelling or grammar aid.**

## **INSTRUCTIONS**

- **Use black ink or black ball-point pen.**
- **Answer BOTH questions.**
- **You must answer the questions in the spaces provided.**
- **Do not write on blank pages.**
- **If you need extra space for your answer(s), use the lined pages at the end of this book. Write the question number against your answer(s).**
- **Do all rough work in this answer book.**
- **Cross through any work you do not want to be marked.**



## **INFORMATION**

- The marks for questions are shown in brackets.
- The maximum mark for this paper is 30.
- You are reminded of the need for good English and clear presentation in your answers.

## **ADVICE**

**You are advised to spend 20 minutes on QUESTION 1 and 40 minutes on QUESTION 2.**

**DO NOT TURN OVER UNTIL TOLD TO DO SO**



**Answer BOTH questions.**

**Answer the questions in the spaces provided.**

**0 1**

**Your local council has recently distributed this leaflet:**

**They're our open spaces  
and our leisure places, our lungs and our heart.**

**Local parks are for everybody.**

**Let's keep it that way. And we need to know if people  
are disrespecting these wonderful spaces.**

**If there's anything you want to tell us contact us at  
[parks@bramby.com](mailto:parks@bramby.com)**



**You want to report some incidents in your local park that you thought were unacceptable. Send your report to [parks@bramby.com](mailto:parks@bramby.com)**

**Your report should be approximately 150 to 200 words in total.**

**Remember to:**

- **plan your answer**
- **use correct spelling, punctuation and grammar**
- **write clearly and effectively.**

**[6 marks]**

**[+ 3 marks for SPaG]**

**Plan your answer here:**

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**[Turn over]**



**Write the email in the space below:**

## NEW MESSAGE

To... **parks@bramby.com**

**Cc...**

**Subject:**



[illegible]

**[Turn over]**



[illegible]



This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

**[Turn over]**

**9**



02

**You have found the following while browsing the Internet:**

## **Work: love it or hate it?**

**We're looking for articles about work for our regular World of Work column here in [brambyville.co.uk](http://brambyville.co.uk).**

**Tell us about a time when you were involved in doing some work. Tell us what you did, who you worked with and how you felt. Was it worth all the bother?**

**It doesn't have to be in a paid job or work experience. It can be any time you have had to put some work in – housework, gardening, decorating, care work, creative work, studying – anything at all.**

### **Brambyville's World of Work**



**Upload articles at [brambyville.co.uk](http://brambyville.co.uk)**

**PS We're offering free online courses to the writers of the best articles**

**Write an article about work to upload to [brambyville.co.uk](http://brambyville.co.uk)**

**Remember to:**

- **plan your answer**
- **use correct spelling, punctuation and grammar**
- **write accurately in sentences and paragraphs.**

**[12 marks]**

**[+ 9 marks for SPaG]**

**Plan your answer here:**

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**[Turn over]**



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**Write the article here:**

[illegible]

**[Turn over]**







[illegible]



21



**Additional page, if required.**

**Write the question numbers in the left-hand margin.**

[illegible]

**Additional page, if required.**

**Write the question numbers in the left-hand margin.**

[illegible]

**BLANK PAGE**

For Examiner's Use	
Question	Mark
1	
2	
<b>TOTAL</b>	

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