



Please write clearly in block capitals.

Centre number

--	--	--	--	--

Candidate number

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Surname

Forename(s)

Candidate signature

I declare this is my own work.

Functional Skills Level 1

ENGLISH

Paper 2 Writing

Time allowed: 1 hour

Materials

- You will need no other materials.
- You **must not** have access to a dictionary or any other spelling or grammar aid.

Instructions

- Use black ink or black ball-point pen.
- Fill in the boxes at the top of this page.
- Answer **both** questions.
- You must answer the questions in the spaces provided.
- Do not write outside the box around each page or on blank pages.
- If you need extra space for your answer(s), use the lined pages at the end of this book.
Write the question number against your answer(s).
- Do all rough work in this answer book.
- Cross through any work you do not want to be marked.

Information

- The marks for questions are shown in brackets.
- The maximum mark for this paper is 27.
- You are reminded of the need for good English and clear presentation in your answers.

Advice

You are advised to spend 20 minutes on **Question 1** and 40 minutes on **Question 2**.

For Examiner's Use	
Question	Mark
1	
2	
TOTAL	



M A R 2 2 8 7 2 0 W 0 1

IB/G/Mar22/E3

8720W
QAN 603/4284/5

Answer **both** questions.

Answer the questions in the spaces provided.

0 1

You have received the following flyer through your letter box:



You want to use Jumila's GardenCo to do some work for a relative.

Write an email to Jumila saying what you want the company to do.

Your email should:

- say why you are contacting the company
- give clear instructions about what needs doing
- ask about prices
- be approximately **80** to **120** words.

Remember to:

- plan your answer
- use correct spelling, punctuation and grammar
- write clearly and effectively.

[6 marks]
[+ 3 marks for SPaG]

Plan your answer here:



Do not write
outside the
box

A large rectangular box containing 25 horizontal lines for writing. The box has a double-line border and a vertical scrollbar on the right side.



Turn over for the next question

*Do not write
outside the
box*

**DO NOT WRITE ON THIS PAGE
ANSWER IN THE SPACES PROVIDED**



0 5

Turn over ►

0 2

You were given a link to the following web page.



You want to upload an account to Brambyworld.com.

Write about a time when you enjoyed a visit to a local park.

You should:

- say where you went and who you were with
- say what you did and give any details
- say why you enjoyed your day.

Remember to:

- plan your answer
- use correct spelling, punctuation and grammar
- write accurately in sentences and paragraphs.

[9 marks]
[+ 9 marks for SPaG]

Plan your answer here:



There are no questions printed on this page

*Do not write
outside the
box*

**DO NOT WRITE ON THIS PAGE
ANSWER IN THE SPACES PROVIDED**



