

| Please write clearly in | n block capitals. |
|-------------------------|--------------------------------|
| Centre number | Candidate number |
| Surname | |
| Forename(s) | |
| Candidate signature | I declare this is my own work. |

Functional Skills Level 1 ENGLISH

Paper 2 Writing

Time allowed: 1 hour

Question

TOTAL

For Examiner's Use

Mark

Materials

- You will need no other materials.
- You must not have access to a dictionary or any other spelling or grammar aid.

Instructions

- Use black ink or black ball-point pen.
- Fill in the boxes at the top of this page.
- Answer both questions.
- You must answer the questions in the spaces provided.
- Do not write outside the box around each page or on blank pages.
- If you need extra space for your answer(s), use the lined pages at the end of this book. Write the question number against your answer(s).
- Do all rough work in this answer book.
- Cross through any work you do not want to be marked.

Information

- The marks for questions are shown in brackets.
- The maximum mark for this paper is 27.
- You are reminded of the need for good English and clear presentation in your answers.

Advice

You are advised to spend 20 minutes on Question 1 and 40 minutes on Question 2.



Answer **both** questions.

Answer the questions in the spaces provided.

0 1

You have received the following flyer through your letter box:



You want to use Jumila's GardenCo to do some work for a relative.

Write an email to Jumila saying what you want the company to do.

Your email should:

- say why you are contacting the company
- · give clear instructions about what needs doing
- ask about prices
- be approximately 80 to 120 words.

Remember to:

- plan your answer
- use correct spelling, punctuation and grammar
- write clearly and effectively.

[6 marks] [+ 3 marks for SPaG]

| Plan your answer here: | | | |
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Do not write outside the box

| Write your email in the space below: | |
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| New Message | |
| To jumilagardco@email.com | |
| Send Cc Subject: | |
| Subject: | A |
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| More space is available on the next page if needed | |
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9

Do not write outside the Turn over for the next question DO NOT WRITE ON THIS PAGE ANSWER IN THE SPACES PROVIDED



0 2

You were given a link to the following web page.



You want to upload an account to Brambyworld.com.

Write about a time when you enjoyed a visit to a local park.

You should:

- · say where you went and who you were with
- · say what you did and give any details
- say why you enjoyed your day.

Remember to:

- plan your answer
- · use correct spelling, punctuation and grammar
- · write accurately in sentences and paragraphs.

[9 marks] [+ 9 marks for SPaG]

| Plan your answer nere: | | | | |
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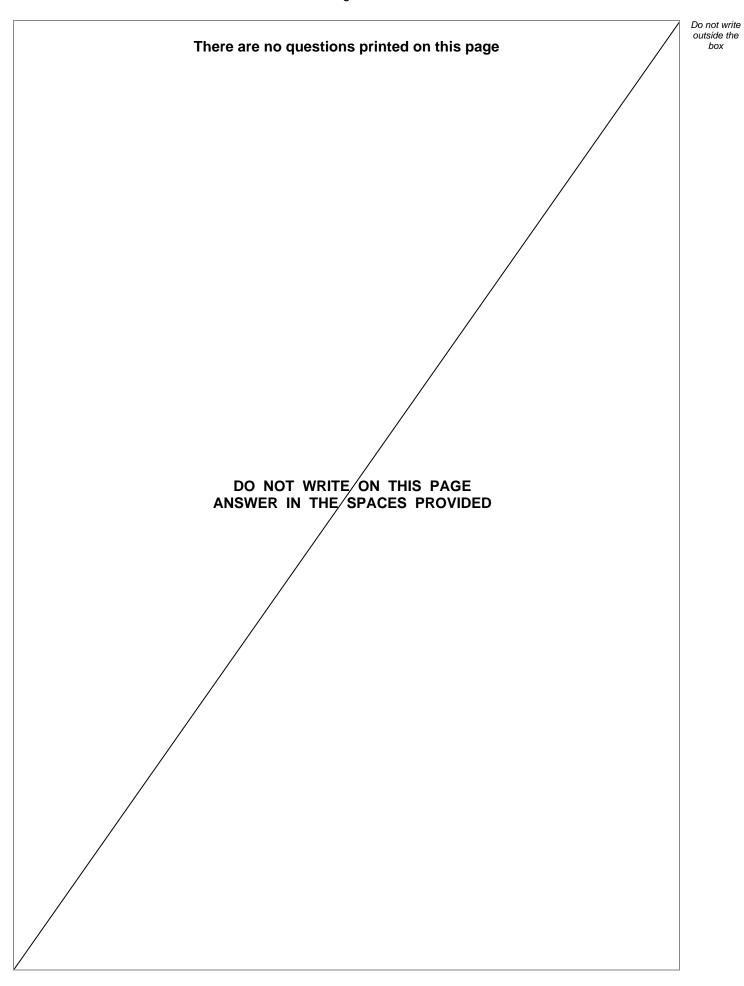
| Write your story | , 11010. | | |
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END OF QUESTIONS







| Question number | Additional page, if required. Write the question numbers in the left-hand margin. |
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