



Surname _____

Other Names _____

Centre Number _____

Candidate Number _____

Candidate Signature _____

I declare this is my own work.

Functional Skills Level 1

ENGLISH

Paper 2 Writing

8720W

Time allowed: 1 hour

At the top of the page, write your surname and other names, your centre number, your candidate number and add your signature.

[Turn over]



For this paper you will need no other materials.

- **You MUST NOT have access to a dictionary or any other spelling or grammar aid.**

INSTRUCTIONS

- **Use black ink or black ball-point pen.**
- **Answer BOTH questions.**
- **You must answer the questions in the spaces provided.**
- **Do not write on blank pages.**
- **If you need extra space for your answer(s), use the lined pages at the end of this book. Write the question number against your answer(s).**
- **Do all rough work in this answer book.**



- **Cross through any work you do not want to be marked.**

INFORMATION

- **The marks for questions are shown in brackets.**
- **The maximum mark for this paper is 27.**
- **You are reminded of the need for good English and clear presentation in your answers.**

ADVICE

You are advised to spend 20 minutes on QUESTION 1 and 40 minutes on QUESTION 2.

DO NOT TURN OVER UNTIL TOLD TO DO SO



Answer BOTH questions.

Answer the questions in the spaces provided.

0	1
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You have received the following flyer through your letter box:

Jumila's GardenCo

**No job too small
Weeding and clearing
Lawns and ponds
Flowers and veg
Landscaping
Indoor plants**

Tel: 04224782999

E-mail: jumilagardco@email.com



BLANK PAGE

[Turn over]



You want to use Jumila's GardenCo to do some work for a relative.

Write an email to Jumila saying what you want the company to do.

Your email should:

- **say why you are contacting the company**
- **give clear instructions about what needs doing**
- **ask about prices**
- **be approximately 80 to 120 words.**



Remember to:

- **plan your answer**
- **use correct spelling, punctuation and grammar**
- **write clearly and effectively.**

[6 marks]

[+ 3 marks for SPaG]

Plan your answer here:

[Turn over]



BLANK PAGE



BLANK PAGE

[Turn over]



02

You were given a link to the following web page.



An image shows a park. In the background there is a lake. There are lawns next to the lake. Adults and children are walking along a footpath. One person is walking a dog.

Our parks are brilliant, aren't they?



Your council wants to hear about your experiences.

Tell us about a great day in one of our wonderful parks.

Upload your account and you could win some fabulous prizes.

**Upload your account at
Brambyworld.com**

[Turn over]



You want to upload an account to Brambyworld.com.

Write about a time when you enjoyed a visit to a local park.

You should:

- **say where you went and who you were with**
- **say what you did and give any details**
- **say why you enjoyed your day.**

Remember to:

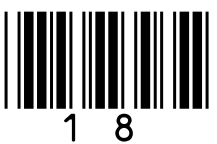
- **plan your answer**
- **use correct spelling, punctuation and grammar**
- **write accurately in sentences and paragraphs.**

[9 marks]

[+ 9 marks for SPaG]



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END OF QUESTIONS

18



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For Examiner's Use	
Question	Mark
1	
2	
TOTAL	

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