

Surname	
Other Names	
Ocastas Namakon	
Centre Number	
Candidate Number	
Candidate Signature	

I declare this is my own work.

Functional Skills Level 2 ENGLISH

Paper 2 Writing

8725W

Time allowed: 1 hour

At the top of the page, write your surname and other names, your centre number, your candidate number and add your signature.



For this paper you will need no other materials.

 You MUST NOT have access to a dictionary or any other spelling or grammar aid.

INSTRUCTIONS

- Use black ink or black ball-point pen.
- Answer BOTH questions.
- You must answer the questions in the spaces provided.
- Do not write on blank pages.
- If you need extra space for your answer(s), use the lined pages at the end of this book. Write the question number against your answer(s).
- Do all rough work in this answer book.
- Cross through any work you do not want to be marked.



INFORMATION

- The marks for questions are shown in brackets.
- The maximum mark for this paper is 30.
- You are reminded of the need for good English and clear presentation in your answers.

ADVICE

You are advised to spend 20 minutes on QUESTION 1 and 40 minutes on QUESTION 2.

DO NOT TURN OVER UNTIL TOLD TO DO SO

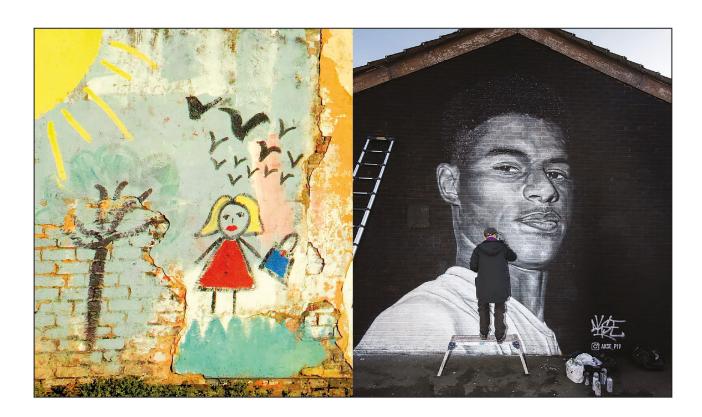


Answer BOTH questions.

Answer the questions in the spaces provided.

0 1

You work on a local community website and receive the following email attachment from your editor:



Can you do a short piece about graffiti? Or street art? What it's about, whether it's just a nuisance... or whether there is any value in it...

Who are the people doing it? And why? Should they be fined? Murals? Any use? And what about what other people think?



BLANK PAGE



Write an article dealing with the topic your editor raised. Your article should be approximately 150 to 200 words in total.

Remember to:

- plan your answer
- use correct spelling, punctuation and grammar
- write clearly and effectively.

[6 marks]

[+ 3 marks for SPaG]

Plan your answer here:





Write your article here:					



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-	



	_





[Turn over]	



0 2

A relative used the company below to do some work:

ODDJOBS & CO 05462 312435 jdriver@oddjobsnco.co.uk

Home
Gardening Services
Odd Job Services
Removals
Contact

We're a fully insured business that has been catering to all the gardening and odd job needs of customers for the past 20 years. Our services are available 24/7, meaning no matter what time you need our assistance, be it day or night, our team will be on hand to help you. If you have any queries, or for a free, no-obligation quote, speak to our team today.

Your relative was unhappy with the job that was done and she wants you to contact Oddjobs & Co. Write an email to the company, giving a full account of what happened.



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- plan your answer
- use correct spelling, punctuation and grammar
- write accurately in sentences and paragraphs.

[12 marks]

[+ 9 marks for SPaG]

Plan your answer here:

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Write your email in the space below:

NEW MESSAGE					
То	o jdriver@oddjobsnco.co.uk				
Cc					
Subject:					



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END OF QUESTIONS



Additional page, if required.		
Write the question numbers in the left-hand margin.		



Additional page, if required. Write the question numbers in the left-hand margin.			



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For Examiner's Use		
Question	Mark	
1		
2		
TOTAL		

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